

## Kickstart

Gets you started on key issues:

- What are the issues?
- Does it affect us?
- What do we do next?

For general church meetings, Churches have CCL Licences to cover copyright of songs used for worship. However, CCL Licences do not cover events where people pay for admission. In practice, this would particularly apply where events are held away from church premises, e.g. at conference centres, hotels, camp sites, etc. In these instances the copyright companies have allowed us to apply (and pay for) a licence after events. Every time a song is used and the words are projected or printed and/or the music is copied then a record must be made and sent to the respective copyright holders. This is very important not only to comply with the law but for our own integrity as well!

# Songs at events

## What's needed?

The following information needs to be collected:

- The name of the event (include individual youth and children's groups)
- How many people are at the event (include separate numbers for the youth and childrens groups)
- The date of the event
- How the words are being projected (either by computer or OHP)
- If the songs are being printed, then how many copies of words and/or music
- A full list of all the songs used:  
Song title and/or first line - *always put the first line of the song in and title if known*  
Author(s) - *the full name(s) of the author(s)*  
Copyright information - *include the year and ALL the copyright details*

## Gathering the information

It is recommended to make a list during the event and not afterwards! If there are lots of different groups (such as youth and childrens groups) then each group needs to log what is sung. It is advised to identify a person who will record the information for that group.

After the event the information needs to be gathered together, sorted and recorded clearly (e.g.):

Name of meeting/event  
(e.g. *Days of Destiny 2002 - Adult meeting*)  
Attendance  
(e.g. *1500 people*)  
Words  
(e.g. *video projected and 40 printed song sheet*)  
Songs used: song title, author(s), copyright,  
(e.g. *Light of the world Here I am to worship, Tim Hughes, (c) 2000 Kingsway's Thankyou music*)

## Where to send it

The completed list needs to be sent to the correct copyright company. It should be clear where each song needs to be sent by looking at the copyright information. You will receive an invoice for the amount needing to be paid. You can send the completed list by email.

## Unsure who owns the copyright?

If you are unsure of who owns the copyright, try Kingsway, CopyCare or Sovereign Music UK. These are the largest companies and *may* be able to help locate the right company.

**NB:** Some publishers do change copyright companies.

## Contact information

The most common companies are:

**Kingsway/Thankyou Music**  
tym@kingsway.co.uk  
26-28 Lottbridge Drive,  
Eastbourne, BN23 6NT, UK  
tel: 01323 411970  
fax: 01323 411970

**CopyCare Ltd.**  
suel@copycare.com  
CopyCare Ltd, PO Box 77,  
ailsham, East Sussex,  
BN27 3EF, UK  
tel: 01323 840942

They cover:

Vineyard songs  
sixstepspublishing  
FEL publications  
PDI Worship

**Sovereign Music UK**  
SovereignM@aol.com  
Sovereign Music UK, P.O. Box  
356, Leighton Buzzard,  
LU7 3WP, UK  
tel: 01525 385578

They cover:

Integrity's Hosanna Music/  
Intergity's Praise Music  
Lifestyle Music - now  
known as Sovereign  
Lifestyle  
Shepherd's HeartMusic

**Make Way Music**  
ian@makewaymusic.com  
Make Way Music, P.O. Box  
263, Croydon, Surrey,  
CR9 5AP, UK  
tel: 0208 656 0025

**Daybreak Music**  
info@daybreakmusic.co.uk  
Daybreak Music, P.O. Box  
2848, Eastbourne,  
BN20 7XP, UK  
tel: 01323 643341

**Curious? Music UK**  
info@furiousrecords.co.uk  
Curious? Music UK, P.O. Box  
40, Arundel, BN18 0UQ, UK  
tel: 01243 558444



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